



City of Welch
88 Howard St.
Welch, WV 24801
(304) 436-3113
Fax (304) 436-2546
www.cityofwelch.com

BUSINESS LICENSE APPLICATION

License Period:

July 1, 2026 through June 30, 2027

Account:

Check Applicable: ☐ New Application ☐ Business Renewal ☐ Change of Address ☐ Change of Owner

Person applying for license: _____ Title: _____

Business Name: _____

Mailing Address: _____

Physical Address: _____

Business Phone Number: _____ Fax: _____

Owner/Contact Name & Number: _____

Email: _____ FEIN/Social Security # _____

Type of business: _____ Date Business Began in Welch: _____

Type of Business Ownership: ☐ Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC
☐ Non-Profit ☐ Other If other, please explain: _____

Name of Partner: _____ Do you own or rent your location? _____

If you own, please provide a copy of the Fire Insurance Certificate if the building is in Welch. If you rent, please provide name, phone number, and address of owner: _____

The following documents that apply to your business must be attached before your application can be processed:

☐ WV Business Registration Certificate. List Certificate Number _____

☐ WV Contractor License (if Applicable) Contractor Number _____ Expiration Date _____

☐ WV Alcoholic Beverage License or Liquor License (if applicable) Type of beverages sold _____

☐ McDowell County Health Permit (if applicable)

☐ Liability Insurance (Contractors), Worker's Compensation (if there are employees)

☐ IRS 501 Exemption Letter if Non-Profit (if applicable)

Does your place of business contain any coin-operated devices? ☐ Yes ☐ No How many? _____

Type of device: _____ Owner of devices: _____

All licenses expire June 30th.

This application and remittance should be completed and returned by July 31st or a 5% penalty will be charged.

Please Complete the Reverse Side of this Application

Account:

Business:

Application for City of Welch Business License

Please check all categories pertaining to your business.

License(s) Required	Amount	Check Here	License(s) Required	Amount	Check Here
MERCHANDISE MACHINES:			AMUSEMENT OR MUSIC DEVICES:		
A. (Less than 20)			A. (Less than 20)		
Candy	\$12.50 ea.	_____	Pinball	\$12.50 ea.	_____
Pop	\$12.50 ea.	_____	Juke Boxes	\$12.50 ea.	_____
Cigarettes	\$12.50 ea.	_____	Electronic Games	\$12.50 ea.	_____
Coffee	\$12.50 ea.	_____	Other	\$12.50 ea.	_____
Other	\$12.50 ea.	_____	B. (20 or more)		
B. (20 or more)			Pinball	\$300 per yr.	_____
Candy	\$250 per yr.	_____	Juke Boxes	\$300 per yr.	_____
Pop	\$250 per yr.	_____	Electronic Games	\$300 per yr.	_____
Cigarettes	\$250 per yr.	_____	Other	\$300 per yr.	_____
Coffee	\$250 per yr.	_____	POOL TABLE:		
Other	\$250 per yr.	_____	First Table	\$25 per yr.	_____
SERVICE DEVICES:			Each Additional Table	\$15 per yr.	_____
A. (1-5 Devices)			RESTAURANT:	\$15 Per yr.	_____
Carwash	\$15 per yr.	_____	THEATER:	\$20 Per yr.	_____
B. (1-5 machines)			BOWLING ALLEY:		
Laundry Machines	\$15 per yr.	_____	First Lane	\$25 Per yr.	_____
C. (6-9 Machines)			Each Additional Lane	\$15 Per yr.	_____
Laundry Machines			BEER: (Beer Bond Required)		
D. (10 or more)			Distributor	\$250 Per yr.	_____
Laundry Machines	\$30 per yr.	_____	Retail or Club Sales	\$100 Per yr.	_____
HAWKER & PEDDLER:	\$3 ea.	_____	Fraternal or Veterans organization or non-profit social club	\$150 Per yr.	_____
On Foot	\$10 Per yr.	_____	LIQUOR CLUB:	\$500 Per yr.	_____
Vehicle not exceeding 1/2 ton	\$15 Per yr.	_____	LIQUOR RETAIL:	\$2,000 Per yr.	_____
Vehicle not exceeding 1 ton	\$50 Per yr.	_____	FRATERNAL CLUB:	\$375 Per yr.	_____
Vehicle not exceeding 2 tons	\$100 Per yr.	_____	CIGARETTES:		
Vehicle over 2 tons	\$150 Per yr.	_____	75,000 packs or less	\$100 Per yr.	_____
GOLD & SILVER BUYER/SELLER:			75,000 packs - 500,000 packs	\$200 Per yr.	_____
(\$1000 Bond)	\$50 Per yr.	_____	Over 500,000 packs (Wholesale)	\$350 Per yr.	_____
GASOLINE PRODUCTS:			AMBULANCE SERVICE:	\$15 per yr.	_____
Stored or sold at wholesale	\$50 Per yr.	_____	TAXI SERVICE:	\$15 per yr.	_____
Retail distribution pump	\$2 Each Per yr.	_____	BARBER/BEAUTICIAN:	\$10 Per yr.	_____
OPERATE A STORE: (Any type)	\$15 Per yr.	_____	HOTEL/MOTEL:	\$15 Per yr.	_____
PAWN BROKER:	\$100 Per yr.	_____	INSURANCE:		
COLLECTION AGENT:	\$100 Per yr.	_____	Agent	\$5 Per yr.	_____
REAL ESTATE:			Broker	\$10 Per yr.	_____
Broker	\$50 Per yr.	_____	DOCTOR:	\$10 Per yr.	_____
Salesman	\$25 Per yr.	_____	ATTORNEY:	\$15 Per yr.	_____
CONTRACTORS:	\$15 Per yr.	_____			
BUSINESS PRIVILEGE LICENSE:	\$15 Per yr.	_____			

THE OWNER OF A MACHINE OF ANY TYPE IS RESPONSIBLE FOR PAYING LICENSE FEE ON EACH MACHINE

GRAND TOTAL OF LICENSE(S) REQUESTED ABOVE _____

I certify this application to be true and correct to the best of my knowledge.

Signature _____

Date _____

Print _____

Title _____